

## Bocconi Alumni Community Elections 2019

### Annex 1

### VOTING REGULATIONS



**BOCCONI ALUMNI COMMUNITY**  
**ANNUAL DIRECT ELECTION OF THREE MEMBERS OF THE BOARD**  
**- REGULATIONS -**

Within the framework of the strategic guidelines specified by the University, the Board of the Alumni Community recommends to the supervisory structures how best to engage the Community and proposes activities and initiatives both to consolidate the sense of belonging to the Bocconi community and to develop the ideal of “giving back” as concerns the institution.

The Board is made up of a maximum of twenty members, including the President and Vice President, who remain in office for two years and for a maximum of two consecutive terms, save in cases of exceptional reasons to be stated in the appointment resolution.

The Alumni Community appoints six members each year: for three of these the appointment takes place through direct election; for the other three, through a nomination submitted by members of the Community to the Nomination Committee for assessment, said Committee choosing from the report those persons who, in its judgement, best represent the Community in terms of ability, experience, demographic and geographical characteristics, etc.

The other eight members of the Board are appointed by Bocconi University.

Within the Board it is generally ensured that at least one quarter of the members will be women and at least one fifth Alumni with a professional base abroad; also, that there will be at least two members who at the time of appointment completed their degree less than five years previous to such time.

*Purpose and Scope of Application*

Art. 1

1.1 The present set of regulations is adopted by the Nomination Committee of the Alumni Community within the framework of the principles and general rules determined by the University's Alumni Steering Committee.

1.2 These regulations govern the procedures for election of members of the Community Board to be appointed by election and thus applies to the elections of Alumni representatives on the Board of the Community itself.

1.3 The Alumni Community appoints, by means of online votes, twelve members of the Board from among Alumni belonging to the Community, with a two-year term, on the basis of a principle that will ensure that a turnover of half of the members so appointed takes place each year (staggering).

1.4 The annual elections appoint 6 members specified by the Alumni Community:

- by direct vote of the Community (online elections);
- by nomination through selection from among persons also specified by the Community and who best represent the same, in terms of ability, experience, demographic and geographical characteristics, etc.



1.5 The present text establishes the rules for the holding of direct (online) votes by the Community to elect three members. It does not apply to the three members of the Board selected from among the persons specified by the Community and who best represent the same.

### *Definitions*

#### Art. 2

2.1 "Alumni" means all Alumni who have joined the Bocconi Alumni Community, as understood by art. 4 of the Community's Regulations.

2.2 "Eligible" refers to those Alumni, members of the Community, who have expressed the intention to participate in the electoral contest organized for the 2018-2020 two-year period, submitting within the deadline candidacies that are complete and valid according to the online procedure described below.

2.3 "Candidates" means the Alumni candidates who have not withdrawn their candidacy and have, in any case, passed the screening of the Nomination Committee.

2.4 "Voters" means Alumni who have participated in the online procedure for expressing their preference.

2.5 "Elected" means the three Alumni candidates who have received the greatest number of preferences in the online votes.

## **Part One: Terms of Office - Incompatibility - Forfeiture**

### *General Provisions*

#### Art. 3

3.1 The two-year term of the elected member ceases with the election of a new member in the subsequent term, in accordance with the procedures prescribed hereby.

3.2 Any person elected may resign at any time from the position that he/she holds by submitting a formal resignation notice to the Nomination Committee.

3.3 The Alumnus elected or appointed to an office may hold such office only during the subsequent term, provided the existence of the conditions prescribed hereby.

3.4 Loss of the status of University Alumnus entails the simultaneous forfeiture of the office held.

### *Office and Incompatibility*

#### Art. 4

4.1 The holding of the office of elected member of the Alumni Community Board is incompatible with participation in other governing bodies of the University having decision-making or investigative functions and/or with the holding of a significant monocratic position.



4.2 In the event of either a forfeiture of office or a resignation, the first of the non-elected members shall automatically take over the position for the remainder of the term of office.

4.3 In the event of exhaustion of eligible candidates or of there being no candidate available for the current term of office, the seat shall remain vacant.

4.5 Any Alumnus who for each year of his/her elective term of office is absent from 50% or more of the sessions of the Board, including non-consecutive sessions, shall forfeit office. Participation in meetings remotely, by means of tele- or audio-conference, is permitted. The ascertainment and reporting of a forfeiture are the responsibility of the Nomination Committee.

## **Part Two: Operation of Elections**

### *General Provisions*

#### Art. 5

5.1 The elections governed hereby are held each year by the Nomination Committee of the Alumni Community, that body deciding the date of same. Such decision shall be conveyed to the Alumni, including Alumni who are not members of the Community, at least 15 consecutive days before the fixed election date.

5.2 The right to vote belongs to all Alumni as per clause 2.1 having joined the Community no later than the penultimate day prior to the fixed election date.

5.3 All Alumni as per clause 2.1 having submitted their candidacies within the time prescribed by the procedure set forth in clause 3.2 are eligible for office.

### *Submission of Candidacies*

#### Art. 6

6.1 From the moment when the holding of an election is announced, all Alumni belonging to the Community may submit their candidacy. Alumni not yet belonging to the Community may join the same and then submit their candidacy within the time prescribed.

6.2 Before proceeding to submit their candidacy all Alumni so interested must register on the Community website and accept the Community's values, then check their profile on said website for accuracy. Once registered they may, within the time prescribed, submit their candidacy in accordance with the procedure set forth in the Nomination Committee's election measure.

6.3 Effective candidacies are those that are complete and valid when received. The Nomination Committee assesses the form and content of each candidacy, including as concerns the maximum number of terms already served (two consecutive), and notes any situations of conflict of interest.

6.4 The text of the measure calling an election states the deadline for submission of candidacies.



## *Operating Procedure for Submission of Candidacies*

### Art. 7

7.1 Candidacies are independent from any lists or groups and are therefore submitted by individuals in their own names.

7.2 Individual candidacies are submitted by the candidates themselves in accordance with an electronic procedure (via email or online).

7.3 In order to submit a candidacy the Alumnus so interested must provide information on his/her profile and attach a photo, a candidacy video, a résumé and a countersigned "Declaration on Conflicts of Interest." Videos, photos and résumés will be published in a section of the Alumni website accessible only with credentials (ID and password) and can be viewed by all Alumni able to vote and wishing to do so.

## *Confirmation of Candidacies*

### Art. 8

8.1 Following the closure of acceptance of submissions, the Nomination Committee checks the same for completeness and accuracy, then assesses them, eliminating any deemed unsuitable.

8.2 For example, the following factors may cause the Nomination Committee, at its discretion, to revoke or reject a candidacy:

- presence of defects in form or substance,
- application of disciplinary measures during the prospective candidate's period as a student,
- candidate's having reached the maximum number of terms of office (two consecutive terms: for 2018 reference shall be made to the last two terms on the BAA Board),
- incompatibility with other positions held,
- candidate's conducting of or connection with activities that are or are likely to appear to be contrary to the best interests of Bocconi University and the Bocconi Alumni Community,
- absence of requisites of integrity.

8.3 In the aforesaid cases and in others deemed to constitute unsuitability, the Nomination Committee may suggest that the candidate withdraw his/her candidacy. In the event of failure to withdraw, the Nomination Committee, after consultation with the academic bodies and staff bodies of Bocconi University on matters of conflict of interest, shall have the authority to cancel the candidacy.



### Part 3: Running of Elections

#### Art. 9

##### *Electoral Period*

9.1 During the voting period Alumni will be able to access the dedicated Alumni site area to view the candidates' presentation material (photos, videos, résumés, etc.) with LDAP credentials.

9.2 Candidates and their supporters are forbidden from using any information material for the purpose of promoting their candidacy other than the link to the voting portal, which may be utilized – for example – through sharing on social networks, together with the materials filed during candidacy submission.

9.3 It is forbidden to use the Bocconi brand or to use a personal website to promote one's candidacy. Anyone breaching this provision or allowing his/her supporters to breach it loses the right to candidacy and therefore to election. In any case, the University will be able to take appropriate legal action to protect its rights and interests.

9.4 Each candidate, supporter or member of the Community is at all times (and, in particular, during the election period) bound to the utmost respect of the values shared by the Community.

#### Art. 10

##### *Casting of Votes*

10.1 For the purpose of exercising the right to vote, an online procedure, accessed with one's personal ID code and password, has been adopted. Votes are cast through said procedure. Using LDAP credentials, the Alumnus accesses the voting portal to select the preferred candidate (one preference only) or to cast a "blank ballot." Candidates may vote for themselves.

For the election of the three members of the Alumni Community Board, voters may express only one preference from among the names shown on the ballot form. This preference is expressed by leaving a mark beside the name of one of the candidates listed on the ballot form in either alphabetical or randomized order.



## Part Four: Vote Count and Outcome

Art. 11

### *Conduct of the Vote Count*

11.1 The vote count commences after the closure of voting and is carried out by means of an automatic tallying of validly expressed preferences for each candidate. The unequivocal indication of a candidate made in accordance with the instructions on the virtual ballot forms is considered a valid vote.

11.2 Votes cast without complying with the instructions given are nullified. Any uncast vote is considered a "blank ballot."

11.3 In the event of a tie for the most votes between two candidates, the younger is deemed elected. Should the two have the same date of birth the candidate with the longer status of Alumnus shall prevail.

### *Election Outcome*

Art. 12

12.1 Upon termination of the vote count, the Nomination Committee, through its President/Director, notifies the Community of the three elected candidates. Unless otherwise prescribed hereby, the provisions and procedures related to the elections of class group representatives of the University's programs, insofar as they are compatible, apply.

<sup>1</sup> Legal Office MV, 16 November 2018

